

Guilford Board of Education  
Finance Subcommittee Meeting  
Guilford High School, 605 New England Road, Guilford, CT  
Monday, February 14, 2011

BOE Members Present: Mary Beeman, Keith Bishop, Alan Meyers, and Susan Renner

BOE Staff Present: Tom Forcella and Linda Trudeau

Ted Zuse joined the meeting in progress.

The meeting was called to order at 6:35 p.m. by Dr. Meyers.

**1. Act on Minutes of 1/10/11 Finance Subcommittee Meeting and 1/20/11 BOE/BOF Joint Finance Subcommittee Meeting**

Mrs. Renner made a motion which was seconded by Mr. Bishop to accept both meeting minutes.

**2. Review of Monthly Reports**

Mrs. Renner was this month's reviewer and noted that nothing appeared out of the ordinary. She did note that more than half of this month's warrants were for Special Education expenses. Mrs. Trudeau mentioned that snow removal was over spent by approximately \$140,000 due to overtime for snow removal both from the ground and off building roofs. Dr. Forcella told the subcommittee that the district is in a budget freeze, the impact of which will be noted in a few months.

**3. Review Annual Audit Report**

Dr. Meyers said the report was self-explanatory and asked the group if they had any questions. Mrs. Renner noted that the \$10,000 profit in food service was there due to the benefits line being omitted.

**4. Update on Medical Benefits Account**

Mrs. Trudeau stated that January was a better month than December regarding projected deficits. She also noted one claim had reached its stop-loss cap. Dr. Meyers noted that this year's flu season was milder than last years.

**5. Old Business**

There was no old business to discuss this evening.

**6. New Business**

Mrs. Trudeau reported on the new Rev-Track System being utilized for preloading student' lunch cards. She told the subcommittee that parents will incur a \$2.50 charge per transaction regardless of the number of students accounts that are reloaded. The district will also incur a 3.49% fee per transaction. This new program should bring delinquencies down to near zero. Mrs. Trudeau also noted that about 50 families had already used the system, even prior to its official launch.

Mr. Zuse discussed construction funds for work at the high school and the importance of being able to share accurate funding info with the community. Dr. Forcella noted that the business office will be responsible for such information and that the three options still required clarification. The Governor's plan to revamp the state reimbursement rates was also discussed.

Mr. Zuse also brought up the Autism Program and whether or not it should be included in this budget. The subcommittee discussed how difficult it is to estimate the costs for such a program. It was agreed to table the discussion.

The meeting adjourned at 7:30 p.m. after a motion was made by Mrs. Renner and seconded by Mr. Bishop.

Respectfully submitted,  
Jill Del Gobbo